



27<sup>th</sup> February, 2025

Dear Parents,

**S1-3 English remedial class for the Second Term of 2024-2025 (LTP 24/131)**

Following the results of the First Term Examination, we have identified areas where your children can improve their performance in core subjects. To support this improvement starting in March, our school will be arranging additional After-School Support Classes led by our English teachers and senior students. These classes are designed to help students strengthen their English skills.

We greatly appreciate the partnership between home and school, and we encourage parents to support their children in taking an active role in their learning journey. Together, we can help them overcome challenges and achieve their academic goals.

Thank you for your continued support.

Details of the After-School Support Classes for Junior Form students are as follows:

<b>S1</b>	18/3, 7/4, 25/4, 7/5, 3/6/2025	(Day 1 3:45- 4:45 )	Room 105
<b>S2</b>	3/3, 20/3, 9/4, 29/4, 9/5/2025	(Day 3 3:45- 4:45 )	Room 201
<b>S3</b>	24/3, 2/5, 13/5, 21/5/2025	(Day 5 3:10- 4:10 )	Room 104

**Note: Students must attend the English After-School Support Classes.**

They are required to attend all sessions unless they have a doctor's certificate for medical leave. Absence without valid reasons will result in disciplinary action.

For any inquiries, please call Ms. KWOK Pui-pui at 2475 4778 during office hours.

Yours sincerely,

Principal WONG Lik-hak



**Re: S1-3 English remedial class for the Second Term of 2024-2025 (LTP 24/131):**

I acknowledge that my child needs to participate in the After-School Support Classes for English and I will ensure his/her punctual attendance and effort in learning.

I understand the school's supportive arrangements but I hope the school can consider granting an exemption for the following reasons. I ensure that my child will put more effort in his/her studies to improve the academic performance. (The reason must be officially approved by the school and parents will be notified to via SMS.)

Reason(s): \_\_\_\_\_

Name: \_\_\_\_\_ Class: \_\_\_\_\_ (      )      Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please submit this reply slip to the English teacher by 28<sup>th</sup> February 2025.*

## Rules for English remedial class

- 1) Sick leave with legitimate absence is allowed only in the presence of a note of medical advice or a parent's note with reason(s).
- 2) A letter of applying for legitimate absence must be submitted to the English teacher within three days after the class.
- 3) If any time clashes arise because of pre-scheduled school activities or self-funded training, prior approval from the English teacher should be sought for exemption.
- 4) Students must attend the class with respect for the teacher. No playing, sleeping, or eating is allowed in the classroom.
- 5) Mobile phones are not allowed to use as normally expected.
- 6) Please keep the classroom tidy.
- 7) Each class will have designated students responsible for cleaning the blackboard, arranging desks and chairs, closing windows and doors, and turning off all electrical switches before leaving.

Any violations of the above rules will result in disciplinary action in accordance with the school rules stipulated in the Student Handbook.

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I agree to the above rules and promise to work hard and strive for improvement.

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_